Completed by: Activities Team Date: 21/02/2019

Review Date: 21/02/2020



What is the Hazard?	Who may be harmed?	How might people be harmed?	Risk Rating				Remaining Risk		
			Probability	Severity	Risk	Control Measures in Place	Probability	Severity	Risk
Falling From a Height	Participants	Bruises, cuts and grazes. Contusions, concussion and death (impact with ground)	4	5	20	<ul> <li>All instructors are trained by a ropes course trainer and assessed by the technical advisor.</li> <li>All staff are periodically monitored to ensure compliance with procedures.</li> <li>All participants are provided with a suitable climbing harness.</li> <li>The instructor explains how to fit the harness correctly and checked before ascent that the harness is fitted correctly.</li> <li>At all times whilst climbing the participant is connected to a safety rope using a suitable climbing knot.</li> <li>The instructor monitors the group to make sure no one climbs before the instructor has checked their equipment and safety rope.</li> <li>The group is shown how to belay, either the five point with tailor or bell ringing technique depending on the groups level and competency.</li> <li>Rigs are used as the belay device.</li> <li>Safety knots are put in to the rope by the instructor, at intervals as an extra safety back up.</li> <li>The instructor monitors the group whilst they are belaying.</li> <li>The instructor is responsible for lowering a participant from the activity.</li> </ul>		5	5



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			Probability	Severity	Risk	Control Measures in Place	Probability	Severity	Risk
Objects Falling From a Height	All	Bruises, contusions and concussion.	3	4	12	<ul> <li>Everybody in the area must be wearing a helmet</li> <li>During 3 monthly inspections, we check to make sure everything is secure such as SRB.</li> <li>All participants make sure that they have removed everything from their pockets before they put on their sit harness.</li> </ul>		4	4
Exposure / Hypothermia and Sunburn	All	Sunburnt skin, high temperature and dehydration.	3	3	9	<ul> <li>Staff and participants must have suitable clothing prior to the activity.</li> <li>Both staff and clients to drink plenty of water.</li> <li>Sun cream applied when needed.</li> <li>Wooden shelters in activity area</li> </ul>	1	3	3
Slips, Trips and Falls	All	Cuts, bruises and grazes.	2	2	4	<ul> <li>All equipment not being used is put away in the store.</li> <li>All participants must wear appropriate footwear.</li> <li>Participants warned about potential hazards as appropriate.</li> </ul>	1	2	2
Adverse Weather	All	See 'Exposure'	3	4	12	<ul> <li>At the first sign of thunder and lightning continue until the flash to bang is no less than 30 secs, at which point the activity stops immediately. The activity may continue 30 minutes after thunder is last heard.</li> <li>If there are high winds then the activity may be stopped and anybody off the ground will be lowered down, this decision will be made by the Activities Manager or Duty Manager and Lead Instructor combined decision.</li> </ul>		4	8
Group Behaviour	Participant	Loss of control of the group, participants being distracted/ not listening.	3	3	9	<ul> <li>Group leaders are to ensure that the group is under control at all times.</li> <li>Instructor is to stop the session if participant's behaviour becomes dangerous.</li> </ul>	1	3	3



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Unauthorised Access	All		4	5	20	<ul> <li>All access points to be locked when the activity is not in use.</li> <li>Only authorized persons have a key to the area.</li> <li>Any access points to have sign stating 'No Access to Unauthorised Persons.'</li> </ul>	1	5	5
Entrapment	All		4	4	16	<ul> <li>Loose jewellery to be removed, long hair tied back and loose clothing to be secured.</li> <li>Instructor is trained in the correct rescue technique</li> </ul>	1	4	4
Equipment Failure	Participants		4	4	16	<ul> <li>All equipment is inspected every 6 months and a record kept of any faults found.</li> <li>All equipment is checked by the instructor prior to being used.</li> <li>Any faulty equipment found is removed from use immediately, logged and placed in the quarantine bin.</li> </ul>	1	4	4
Structure Failure	All		4	4	16	<ul> <li>Daily visual inspections of structure carried out during set up.</li> <li>Detailed 3 monthly structure checks carried out and recorded. Areas of concerns to be inspected by technical advisor.</li> <li>All structures are checked annually by a competent person.</li> </ul>	1	4	4
Strangulation	Participant		3	5	15	Ensure correct belay technique is used to avoid slack rope.     Loose items of clothing (e.g. Necker's) are removed.	1	5	5



Hazard? n	Who	How might people be harmed?	Risk Rating			Remaining Risk
	may be harmed?		Probability	Severity	Risk	Control Measures in Place Probability Severity Risk
Metal Splinter, Cuts or Grazes	Participant	Metal splinter, cut or graze	5	2	10	<ul> <li>Participants warned not to grab wire.</li> <li>Visual checks by instructors to spot increased risk.</li> </ul>
Human Error	All	Instructor complacency and/or loss of focus could result in putting everyone at risk.	3	3	9	<ul> <li>All instructors are trained by a ropes course trainer and assessed by our Technical Advisor for Roped activities.</li> <li>All instructors are regularly monitored to ensure procedures are complied with.</li> <li>All instructor are issued with a handbook outlining all procedures in place for the activity, and are aware of any changes that may be made to the activity</li> <li>Where possible, instructors to only work the same session 2 times in one day.</li> </ul>

Level	Likelihood Factor	Severity Description
1	Very Unlikely	Insignificant – No injury or No First Aid required.
2	Unlikely	Minor – Minor injuries requiring first aid such as cuts, grazes, bruising.
3	Fairly Likely	Moderate – Injuries resulting in up to three days' absence from work.
4	Likely	Major – Injuries resulting in a week or more absence from work, for example broken bones, deep cut etc.
5	Very Likely	Catastrophic – Amputations or Death.